

Appendix 3 – Early Voting

Staff from the Carroll County Board of Elections will be at every early voting center to assist with the opening and closing of the polls each day of early voting. On the last day of early voting, staff from the Carroll County Board of Elections will direct election judges with the closing of the polls and packing the supplies and equipment. The staff of the Carroll County Board of Elections is responsible for returning all supplies and equipment to the local elections office.

When you arrive at your assigned early voting center, the voting room will have been set up by the staff from the Carroll County Board of Elections. They will introduce themselves to you at the beginning of each day. Follow any procedures that they may ask you to do.

Each early voting center will receive at least three ballot marking devices. Challengers and watchers may observe opening procedures.

Same Day Registration

Same day registration allows individuals to register and vote at an early voting center during the early voting period and at a precinct polling place on election day. To register to vote a regular ballot during the early voting period, an individual must:

- Register at the early voting center in the county where they live;
- Show a current Maryland driver's license or MVA ID card or an official document with the applicant's name and address that establishes that the applicant lives in the county. Official documents include the following, which must have been issued within the past three months: a utility bill, a bank statement, a government-issued check, a paycheck, a government-issued document, or a document issued by an independent institution of higher education; and
- Be a pre-qualified voter in the pollbook.

Closing during early voting-

All tasks are supervised by the chief judges or staff from the local board of elections. After the last person in line has voted, chief judges will instruct their team of judges as needed.

At the close of each day of early voting, ensure each integrity report is completed and signed:

- Pollbook integrity report

- Ballot Security Certificate
- Scanning unit opening report
- Scanning unit closing report
- Ballot Marking Device (BMD) integrity report

Once completed use these forms to fill in the information for that day on the front of the *Closing Summary Report*. Transfer the information from other reports as indicated on the back of the Closing Summary Report. This report as well as all reports related to ballots have been designated as election critical documents requiring post-election, auditing. Make sure they are completed with signatures.

The ballot marking device is not packed into the black transfer cart until the last day of early voting. Many tasks may be performed by the staff from the local board of elections. Follow any procedures that they may ask you to do.