

Board of Elections
Office

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Carroll County Board of Elections
Board Minutes
November 18, 2016

Present:

Board

Griffith Manahan, President
Laura O'Callaghan, Vice President
Harvey Tegeler, Secretary
Samuel Foster, Member
Larry Shipley, Member

Staff

Katherine Berry, Election Director
Paula Troxell, Deputy Director
Sean Seibel, Staff

Attorney

Terry Berger, Attorney

Guest

David O'Callaghan

Call to Order & Welcome:

Mr. Manahan, President called the meeting to order at 4:28 p.m. A quorum was present.

Approval of Minutes:

The Board approved the minutes from the October 18, 2016 meeting, as amended, on a motion from Mr. Tegeler, seconded by Mr. Shipley. The motion carried unanimously.

Attorney Report:

None

Staff Report:

Ms. Berry reported that the Commissioner briefing that she attended yesterday went well. She reminded the Board that she emailed them the PowerPoint presentation and the link to view the briefing. The Commissioners thanked the office for a successful election and stated they did not receive complaints regarding the election. Mr. Tegeler commented that he did not believe that

Commissioner Rothschild received the answer to his question regarding counting absentee and provisional ballots. Ms. Berry stated that Commissioner Rothschild was looking at the election results on the office's website during the briefing when she explained that the 38 out of 39 precincts included the absentee and provisional ballot counts, with the final absentee count occurring the next day.

Mr. Manahan asked Ms. Berry to provide the Board with the per voter cost to vote during early voting and on Election Day. He requested that the information be provided sometime in the near future after all tasks for the election have been completed. A discussion occurred regarding Mr. Manahan's request.

Ms. Berry asked the Board if they have any comments or questions regarding the revised budget that was sent to them for their review. Board members had no comments or questions regarding the revised budget.

Ms. Berry reported that on Election Day four complaints were received from voters.

- The first complaint was regarding the paper ballot being too small. The voter was offered a magnifier, the ballot marking device and then assistance by election judges. The voter told Ms. Berry they should be able to vote the paper ballot without assistance and that the paper ballot was not ADA compliant. Ms. Berry had Nikki Charlson, Deputy Administration at SBE, contact the voter regarding her complaint about the paper ballot. Ms. Charlson has not contacted Ms. Berry to report what the outcome was once she contacted the voter.
- The second and third complaints were regarding Westminster Elementary and Northwest Middle Schools not being ADA compliant. Both schools do not have buttons to push to automatically open the doors to the schools. Ms. Berry requested that the Building Supervisors at each school prop the doors open. Ms. Berry spoke with SBE regarding these complaints and was told a push button to automatically open the doors is not an ADA requirement. She explained that the schools do meet all ADA requirements.
- The fourth complaint was that two voters fell on the sidewalk outside of Liberty High School. The Building Supervisor told the election judges that he had requested that the sidewalk be fixed. Ms. Berry contacted Mr. Prokop, Director of School Facilities to tell him that two voters had fallen at Liberty High School. He will follow-up with the Building Supervisor.

The post-election audit will be completed on Monday, November 21, 2016. Ms. Berry reported that the precincts performed well and that the margin of error for each precinct was less than 5, which is required by the audit standards set by SBE.

Ms. Berry informed the Board that there are 11 individuals scheduled to be interviewed on December 7th and 8th for the Data Application Specialist position. There were 16 individuals that were rated as "Best Qualified".

Ms. Berry reported that the results of the Clear Ballot audit were received this afternoon. She will review the results and present the audit to the Board of Canvassers at their next meeting. The audit must be reviewed by the Board of Canvassers before certification of the election can occur.

Board Members Political Activities:

Mr. Tegeler reported that he made a contribution of \$35.00 to Delegate Susan Krebs.

Mr. Manahan reported at \$35.00 contribution to the Hogan for Governor Campaign and a \$50.00 contribution to the Friends of April Rose campaign.

Unfinished Business:

None

New Business:

None

Scheduling of Next Meeting:

The December meeting is scheduled for Wednesday, December 21, 2016 at 10:00 a.m.

Adjournment:

The meeting was adjourned on a motion by Mr. Shipley; seconded by Mr. Tegeler to adjourn the meeting at 4:52 p.m. The motion passed unanimously.