



Carroll County Board of Elections  
Board Minutes  
March 16, 2020

**Present:**

*Board*

Griffith Manahan, President, by telephone  
Laura O'Callaghan, Vice-President, by telephone  
John Woodley, Secretary  
Harvey Tegeler  
Samuel Foster

*Staff*

Katherine Berry, Election Director  
Paula Troxell, Deputy Director

*Attorney*

Jay Gullo

**Call to Order & Welcome:**

Mr. Woodley Secretary, called the meeting to order at 9:11 a.m. A quorum was present.

**Approval of Minutes:**

The Board approved the open minutes from the meeting on February 19, 2020, on a motion from Mr. Tegeler, seconded by Mr. Foster. The motion carried unanimously.

**Attorney Report:**

Mr. Gullo reported that he will participate in a conference call next week regarding the April primary.

SBE sent an email to the board attorneys for their opinion on how to handle the April primary. Mr. Gullo explained that several options were presented, and only Montgomery County stated that the election should be conducted by mail. There were concerns regarding canvassing the mail in ballots. SBE has not provided a response to the attorneys. Mr. Woodley commented that many people were not in favor of a mail in ballot based on the postings he has seen on Facebook. Based on some information that Ms. Berry has received, she explained how voting by mail would be managed.

Mr. Gullo discussed the security process for the election and the current state of the COVID-19 pandemic.

**Staff Report:**

Ms. Berry stated that the Westminster Senior Center requested that the 100' electioneering area be moved from the end of the circular drive area to the two sidewalks in front of the building. A discussion was held regarding the placement of the electioneering area. Mr. Tegeler made a motion to change the electioneering area by creating an arch to extend to the sidewalks at the end of the parking lot; seconded by Mr. Manahan. The motion carried unanimously. Ms. Berry will notify the Senior Center that their request was approved and will update the website to include the new electioneering area.

**Board Members Political Activities:**

Mr. Woodley was invited at no cost to attend the Regan-Lincoln dinner.

**Unfinished Business:**

None

**New Business:**

None

**Scheduling of Next Meeting:**

The next meeting is scheduled for April 1,2020 at 10:00 a.m.

**Adjournment:**

The meeting was adjourned on a motion by Mr. Tegeler; seconded by Mr. Foster to adjourn the meeting at 9:52 a.m. The motion passed unanimously.

**Closed Meeting Held on February 19, 2020:**

Ms. O’Callaghan requested a motion to close the meeting at 10:35 a.m. under General Provisions Article §3-305(b)(10), which exceptions permit closing a meeting to discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans. The Board closed the meeting to discuss a security plan for polling places. Mr. Tegeler made a motion to convene in closed session; seconded by Mr. Foster. The motion carried unanimously.

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Samuel Foster

*Staff:*

Katherine Berry, Election Director  
Paula H. Troxell, Deputy Director

*Attorney*

Jay Gullo

Topic(s) of Discussion:

A discussion was held regarding a security plan for polling places. No motions or actions were taken.

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Paula H. Troxell, Deputy Director

*Attorney*

Jay Gullo

*Guest*

County Commissioner Stephen Wantz  
Captain David Stem, Carroll County Sheriff’s Office