

Carroll Board of Canvassers  
The Robert Moton Building Training Room  
300 South Center Street  
Westminster, Maryland 21157  
November 8, 2018 – 1<sup>st</sup> Absentee Canvass Minutes

**ATTENDEES:**

Board of Canvassers: Griffith Manahan, Chair, Republican  
Larry W. Shipley, Secretary, Republican  
Laura O’Callaghan, Democrat  
Harvey Tegeler, Republican  
Samuel Foster, Democrat

LBE Staff: Terry A Berger, Board Attorney  
Katherine Berry, Director  
Paula Troxell, Deputy Director  
Alice Dutterer, Staff  
Lydia Trester, Staff  
Eduardo DeLima, Staff  
Kimberly Jones, Staff  
Lisa Hutchinson, Staff  
Jennifer Bartholow, Staff

Public: Anthony Baranauskas, Jennie Jamison, Raymond Miles, Eleanor  
Lynn Shaw, Wendy Raith, Yaakov Weissmann, Pat Murray, Robert  
Anderson, Julianne Devilbiss, Victoria A. Isaac, Precious Morrison,  
Nelson Dorsey, Leslie Harford, Becky Ritterhouse, Dennis Fringeli,  
Josephine Billings, Margaret Pherigo, Debbie Palm, JoAnn  
Manahan, Anne Marie Iacono, Senator Justin Ready

Absent: None

**DECLARATION OF QUORUM PRESENT**

The meeting of the Board of Canvassers began at 10:00 a.m. on Thursday, November 8, 2018 at the Carroll County Board of Elections, Training Room , The Robert Moton Building, 300 South Center Street, Westminster, Maryland 21157. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

**CONFIRMATION OF OATH**

Donald B. Sealing, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on October 17, 2018, except Larry W Shipley, who was sworn in on Monday, October 22, 2018.

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### **ANNOUNCEMENT OF OFFICERS**

At a meeting on Tuesday, November 6, 2018, the Board of Canvassers elected Griffith Manahan as Chairman of the Board of Canvassers and Larry W. Shipley as Secretary.

### **PUBLIC NOTICE OF CANVASS**

Katherine Berry noted that public notice of the first absentee canvass was provided and that the notice was provided by posting the agenda on the Website of the Carroll County Board of Elections and in writing to the Republican and Democratic Central Committees.

### **VERIFICATION OF BALLOT SCANNER(S)**

Katherine Berry, Director, presented documents to the Board of Canvassers showing that the ballot scanner(s) being used in the canvass successfully passed Logic and Accuracy Testing on October 12, 2018. Katherine Berry, Director, reported that the memory card(s) created for this canvass were placed in the ballot scanner(s) and sealed. Katherine Berry, Director, provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Katherine Berry, Director noted the following information from Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass:

Ballot Scanner Serial Number(s)	Seal Number(s)
<b>DS0315330445</b>	<b>1023035</b>
<b>DS0315330600</b>	<b>1023069</b>
<b>DS0315330359</b>	<b>1023096</b>

Ms. Jones and Mr. DeLima verified that the seal(s) on the ballot scanner(s) were intact, and recorded the optical scan ballot scanner's serial number and seal number.

Ballot Scanner Serial Number(s)	Seal Number(s)
<b>DS0315330445</b>	<b>1023035</b>
<b>DS0315330600</b>	<b>1023069</b>
<b>DS0315330359</b>	<b>1023096</b>

Ms. Jones and Mr. DeLima noted that the ballot scanner(s) serial number(s) and seal number(s) from Logic and Accuracy Testing matched the ballot scanner(s) serial number(s) and seal number(s) before the canvass began.

The Board of Canvassers confirmed that the counts on the ballot scanners were zero. The Board of Canvassers posted one copy of the Zero Report from the ballot scanners on the wall of

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the Training Room where the canvass was being conducted. Ms. Jones and Mr. DeLima printed a second copy of the Zero Report, which remained attached to the ballot scanners. The Board of Canvassers signed the Zero Report attached to the ballot scanner(s).

## **CANVASSING**

### Overview of Canvass Process

Griffith Manahan, explained the rules concerning public observation of the canvass, provided an overview of the canvassing process and noted that the rules were posted in the canvass room. Ballots are distributed to the ballot processing teams in batches. Griffith Manahan stated that the staff had predetermined that all ballots were received timely and had verified that the oath had been signed.

Each team opens the envelopes. With the envelope face down, each team removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each team reviews the ballots for compliance and tabulating acceptability.

Ballots that were marked using the online ballot marking wizard are duplicated and verified by a ballot duplication team. The election official responsible for ballot duplication uses a barcode reader to read the barcode printed on the voter's ballot, prints a ballot that will have the voter's selections marked, and refers the two ballots to a ballot verification team. The ballot verification team compares the two ballots to ensure that the ballot printed during the canvass matches the ballot returned by the voter.

Those timely ballots that are in compliance and can be read by the ballot scanner are referred to the Board of Canvassers for acceptance. All other ballots are placed in a plain envelope, with the team number or other information identifying the group or unit to which the ballot belongs, and the reasons for the referral written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers.

The Board of Canvassers rules on whether to accept or unanimously reject the referred ballots.

Katherine Berry, Director, explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

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Canvass Participants

The members of the ballot processing, duplicating, and optical scan operating teams are listed

Team	Names of Bi-Partisan Ballot Processing Team Members
Team #1	Robert Anderson, Dem / Victoria Isaac, Rep
Team #2	Eleanor Shaw, Dem / Lisa Hutchinson, Rep
Team #3	Leslie Harford, Dem / Julianne Devilbiss, Rep
Team #4	Wendy Raith, Dem / Jennie Jamison, Rep
Team #5	Becky Rittenhouse, Dem / Margaret Pherigo, Rep
Team #6	Josephine Billings, Dem / Dennis Fringeli, Rep
Team #7	Nelson Dorsey, Dem / Raymond Miles, Rep
Team #8	Debbie Palm, Dem / Jennifer Bartholow, Rep
Team #9	Precious Morrison, Dem / Joann Manahan, Rep
Team #10	Laura O'Callahan, Dem / Harvey Tegeler, Rep
Team #11	Eduardo DeLima, Dem / Paula Troxell, Rep

Team	Names of Bi-Partisan Duplicating Team Members
Team #1	Robert Anderson, Dem / Victoria Isaac, Rep
Team #2	Eleanor Shaw, Dem / Lisa Hutchinson, Rep
Team #3	Leslie Harford, Dem / Julianne Devilbiss, Rep
Team #4	Wendy Raith, Dem / Jennie Jamison, Rep
Team #5	Becky Rittenhouse, Dem / Margaret Pherigo, Rep
Team #6	Josephine Billings, Dem / Dennis Fringeli, Rep
Team #7	Nelson Dorsey, Dem / Raymond Miles, Rep
Team #8	Debbie Palm, Dem / Jennifer Bartholow, Rep
Team #9	Precious Morrison, Dem / Joann Manahan, Rep
Team #10	Laura O'Callahan, Dem / Harvey Tegeler, Rep
Team #11	Eduardo DeLima, Dem / Paula Troxell, Rep

Team	Names of Ballot Scanner Operating Team Members
Team #1	Kimberly Jones, Staff
Team #2	Eduardo DeLima, Staff

Canvassing of Absentee Ballots

Katherine Berry, Director, reported that, to preserve the secrecy of the ballot for the remaining canvasses, five absentee ballots of each ballot style were held back for the provisional canvass, and five ballots of each ballot style were held back for the second absentee canvass. 1,278 absentee ballots were presented for canvassing at this canvass.

Griffith Manahan made a motion to accept and approve the opening and tabulation of the ballots. Larry Shipley seconded the motion, and the motion passed unanimously.

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During the canvass, Katherine Berry, Election Director presented the board with several ballots the required further board decisions.

Sealed absentee ballot was dropped off at early voting center. After consulting with Linda Lamone, Board Attorney Terry Berger reported that the ballot should be considered timely. Harvey Tegeler made a motion to accept the ballot as timely, seconded by Samuel Foster. The motion carried unanimously and was referred to the bi-partisan team for processing.

Sealed absentee ballot with no printed name. Griffith Manahan made a motion to accept the ballot, seconded by Larry Shipley. The Motion carried unanimously and was referred to a bi-partisan team for processing.

Sealed absentee ballot with two (2) signatures. Harvey Tegeler made a motion not to reject the ballot due to two signatures, seconded by Samuel Foster, the motion carried unanimously and the ballot was referred to a bi-partisan team for processing.

Ballot #1300A was presented to the Board for two (2) decisions on voter intent on the retention of Judge Court of Appeals Circuit 3 and Judge of Court of Appeals at Large. Griffith Manahan made a motion and was seconded by Harvey Tegeler that the intent was clear on both ballots and should be duplicated with "YES" for both offices. The motion carried unanimously and was sent to a bi-partisan duplicating team.

Ballot #1301A was presented to the Board for determination of voter intent on retention of Judge Getty. Larry Shipley made a motion that the intent of the voter was a "YES" for Judge Getty, and the motion was seconded by Laura O'Callahan. The motion carried unanimously and the ballot was referred to a bi-partisan duplicating team.

Ballot #1302A was presented to the Board for determination on two issues the voter's intent and an identifying mark in the office for State Senate District 9. (Rejection Code 5). Laura O'Callahan made a motion not to reject for identifying mark, seconded by Harvey Tegeler. Motion carried with 4 yes votes and 1 no vote. Laura O'Callahan made a motion that the intent of the voter was to vote for Hester. Motion failed for lack of second. Harvey Tegeler made a motion that was seconded by Samuel Foster to reject the vote made in the State Senate District 9 office because the intent of the voter is unclear. Motion carried with 4 yes votes and 1 no vote.

Ballot #1303A was presented to the Board to determine the intent of the voter for Governor. Laura O'Callahan made a motion that the voter's intent was to vote for Hogan, seconded by Harvey Tegeler. Motion carried unanimously and the ballot was referred to a bi-partisan duplicating team.

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Ballot #1304A was presented to the Board to determine the voter's intent for the Office of Judge of the Orphans Court. Laura O'Callahan made a motion that the voter's intent was to vote for 3 for Judge of the Orphans Court, seconded by Samuel Foster. Motion carried unanimously and the ballot was referred to a bi-partisan duplicating team.

Ballot #1305A was presented to the Board to determine voter intent for retention of Judge Getty and the voter intent for Charles Harrison, Judge of the Orphans Court. Harvey Tegeler made a motion that the voter's intent cannot be determined; seconded by Samuel Foster. Laura O'Callahan made a motion that the intent of the voter was to vote for Harrison for Judge of Orphans Court, seconded by Harvey Tegeler. Both motions carried unanimously and the ballot was referred to a bi-partisan duplicating team.

Ballot #1306A was presented to the Board to determine the voter intent for the office of State Senate District 5. Laura O'Callahan made a motion that the voter's intent was to vote for O'Marr, seconded by Samuel Foster. Motion carried unanimously and the ballot was referred to a bi-partisan duplicating team.

Ballot 419A was presented to the Board to determine voter's intent for the Board of Education candidates Kowalski and Dorsey. Larry Shipley made a motion that intent cannot be determined, seconded by Laura O'Callahan. Motion carried unanimously and the ballot was referred to a bi-partisan duplicating team without a vote for Kowalski and Dorsey.

Absentee ballot was received partially opened. Harvey Tegeler made a motion that the ballot should be accepted after determining that the damage was caused by the Post Office processing, seconded by Samuel Foster. Motion carried unanimously and the ballot was referred to bi-partisan team for processing.

Absentee Ballot was received with no completed oath. Harvey Tegeler made a motion to reject the ballot for failure to include an oath (rejection Code 8), seconded by Samuel Foster. Motion carried unanimously.

#### Printing Canvass Results

After scanning all accepted absentee ballots, Ms. Jones and Mr. DeLima locked the ballot scanner(s) and printed an Election Results Report. The Board of Canvassers confirmed that the number of accepted ballots equaled the number of ballots counted by the ballot scanner(s). The Board of Canvassers signed the Voting Results Report and posted a second copy of the report on the wall of the Training Room where the canvass was being conducted.

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**RELEASE OF UNOFFICIAL RESULTS**

Griffith Manahan announced the results from the first absentee canvass. Griffith Manahan announced the following statistics from the first absentee canvass:

Absentee 1 Canvass Statistics	Number of Ballots
Total Absentee Ballots Presented at 1 <sup>st</sup> Absentee Canvass	1,278
Accepted Ballots	1,277
Rejected Ballots	1

**NEXT BOARD OF CANVASSERS' MEETING**

The Board of Canvassers will meet on Wednesday November 14, 2018, at 10:00 a.m. to canvass provisional ballots.

**ADJOURNMENT**

The meeting was adjourned at 3:15 p.m.