

Carroll Board of Canvassers
Training Room, Robert Moton Building, 300 S. Center Street, Westminster MD 21157

July 5, 2018 - Provisional Canvass Minutes

ATTENDEES:

Board of Canvassers: Griffith Manahan, Chair, Republican
Laura O'Callaghan, Secretary, Democrat
Harvey Tegeler, Member, Republican
Samuel Foster, Member, Democrat
Larry Shipley, Member, Republican

LBE Staff: Terry Berger, Attorney
Katherine Berry, Election Director
Paula Troxell, Deputy Election Director
Eduardo DeLima, Election Information System Specialist
Kimberly Jones, Election Information System Specialist

Public: Muri Dueppen
Tom Gordon
Zack Tomlin
Kathleen (Kate) Sanner

Absent: None

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10:00 a.m. on Thursday, July 5, 2018 at the training room at the Robert Moton Building, 300 S. Center Street, Westminster. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present.

CONFIRMATION OF OATH

Donald Sealing, the Clerk of the Court for Carroll County, administered and recorded the oath of each member of the Board of Canvassers on June 6, 2018.

ANNOUNCEMENT OF OFFICERS

At a meeting on June 26, 2018, the Board of Canvassers elected Griffith Manahan as Chairman of the Board of Canvassers and Laura O'Callaghan as Secretary.

PUBLIC NOTICE OF CANVASS

Katherine Berry, Election Director noted that public notice of the provisional ballot canvass was provided on the LBE website and an email was sent on April 10, 2018, to the chairpersons of both local central committees.

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VERIFICATION OF OPTICAL SCAN VOTING UNIT(S)

Katherine Berry, Election Director presented documents to the Board of Canvassers showing that the ballot scanner(s) being used in the canvass successfully passed Logic and Accuracy Testing on May 17, 2018. Katherine Berry, Election Director reported that the memory sticks created for this canvass were placed in the ballot scanners and sealed. Eduardo DeLima and Kimberly Jones, IT staff provided the Board of Canvassers with the results from the Logic and Accuracy Testing. Katherine Berry, Election Director, noted the following information from Logic and Accuracy Testing documentation for each ballot scanner being used in the canvass:

Ballot Scanner Serial Number(s)	Seal Number(s)
DS0315330445	1061695
DS0315330600	1061637
DS0315330359	1061674

Eduardo DeLima and Kimberly Jones, IT staff verified that the seal(s) on the ballot scanner(s) were intact, and recorded the optical scan ballot scanner's serial number and seal number.

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DS0315330445	1061695
DS0315330600	1061637
DS0315330359	1061674

Eduardo DeLima and Kimberly Jones, IT staff noted that the ballot scanner(s) serial number(s) and seal number(s) from Logic and Accuracy Testing matched the ballot scanner(s) serial number(s) and seal number(s) before the canvass began.

The Board of Canvassers confirmed that the count(s) on the ballot scanner(s) were zero. The Board of Canvassers posted one copy of the Zero Report from the ballot scanner(s) on the wall within the canvass room. Eduardo DeLima and Kimberly Jones, IT staff printed a second copy of the Zero Report, which remained attached to the ballot scanner(s). The Board of Canvassers signed the Zero Report attached to the ballot scanner(s).

CANVASSING

Overview of Canvass Process

Griffith Manahan, Chairman explained the rules concerning public observation of the canvass, provided an overview of the canvassing process, and noted that the rules were posted in the canvass room.

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Paula Troxell, Election Deputy Director explained that each provisional ballot application was reviewed prior to canvassing to determine the voter's eligibility to vote in this election and the voter's correct ballot style. At this canvass, the provisional ballot applications will be presented to the Board of Canvassers with a recommendation. The recommendations will be to:

1. Accept provisional ballot application in full – recommend counting all votes cast on the provisional ballot.
2. Accept provisional ballot application in part – recommend counting some but not all votes cast on the provisional ballot. This is because the voter voted in the wrong precinct.
3. Reject provisional ballot application – recommend not counting the provisional ballot.

The Board of Canvassers will vote to accept in full, accept in part, or reject the provisional ballots. The provisional ballots for which the Board voted to accept in full or accept in part are distributed to the bi-partisan ballot processing teams to open and review the ballots. The "accepted in full" ballots are scanned into the ballot scanner, and the "accepted in part" ballots are referred to a duplicating team. The duplicating team will copy onto the voter's correct ballot style the votes for the contests for which the provisional voter is eligible to vote.

Katherine Berry, Election Director explained that absentee ballots are distributed to the ballot processing teams in batches. Each team reviews the envelope first to determine whether it was timely received. For timely received ballots, each team determines whether the voter signed the oath. After verifying that the oath is signed, each team opens the envelopes. With the envelope face down, each team removes the ballot, taking care that the envelope stays face down. After removing all of the ballots in the batch, the ballot envelopes are set aside. Each team reviews the ballots for compliance and tabulating acceptability.

Those timely ballots that are in compliance and can be read by the ballot scanner are referred to the Board of Canvassers for acceptance. All other ballots are placed in a plain envelope, with the team number, ballot style or district and precinct, or other information identifying the group or unit to which the ballot belongs, and the reason(s) for the referral to the Board of Canvassers written on the envelope. The envelope with the ballots inside is referred to the Board of Canvassers.

The Board of Canvassers rules on whether to accept or unanimously reject the referred ballots.

Katherine Berry, Election Director explained the process to provide information to the Board of Canvassers or challenge a decision of the Board.

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Canvass Participants

The members of the ballot processing, duplicating, and ballot scanner operating teams are listed.

Team	Names of Bi-Partisan Ballot Processing Team Members
Team #1	Griffith Manahan and Eduardo DeLima
Team #2	Larry Shipley and Samuel Foster
Team #3	Harvey Tegeler and Laura O'Callaghan

Team	Names of Bi-Partisan Duplicating Team Members
Team #1	Griffith Manahan and Eduardo DeLima
Team #2	Larry Shipley and Samuel Foster
Team #3	Harvey Tegeler and Laura O'Callaghan

Team	Names of Ballot Scanner Operating Team Members
Team #1	Eduardo DeLima and Kimberly Jones

Canvassing of Provisional Ballots

Paula Troxell, Election Deputy Director reported that 279 provisional ballots were cast. To preserve the secrecy of the ballot for this canvasses, Paula Troxell, Election Deputy Director explained that five absentee ballots of each ballot style were held back for this provisional canvass and will be counted with the provisional ballots. 259 provisional ballots and 65 absentee ballots were presented for canvassing at this canvass. 19 provisional ballots were held for the second absentee canvass because absentee ballots were requested by the voters, and the voter also voted a provisional ballot.

Mr. Tegeler made a motion to begin presenting provisional ballot applications. Mr. Foster seconded the motion, and the motion passed unanimously.

1. Paula Troxell, Election Deputy Director presented 149 provisional ballots with the recommendation to accept them in full. The recommendation was based on the fact that staff had confirmed that each provisional application was submitted by a registered voter and was cast in the correct precinct where that voter currently resides. The Board unanimously voted to accept the recommendation and accept and count the provisional ballots in full.
2. Paula Troxell, Election Deputy Director presented 24 provisional ballots with the recommendation to accept them in part. The recommendation was based on the fact that staff had confirmed that each provisional application was submitted by a registered voter and the provisional ballot was cast in the wrong precinct. The Board unanimously voted to accept the recommendation, and the ballots were referred to the duplicating team.
3. Paula Troxell, Election Deputy Director presented 6 provisional ballots with the recommendation to reject because staff could not confirm that the applicant was a

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registered voter. The Board unanimously voted to accept the recommendation and reject the ballot(s).

4. Paula Troxell, Election Deputy Director presented 2 provisional ballots with the recommendation to reject because the applicant returned a voted absentee ballot or already voted. The Board unanimously voted to accept the recommendation and reject the ballot(s).
5. Paula Troxell, Election Deputy Director presented 74 provisional ballots with the recommendation to reject because the applicant voted the wrong primary ballot. The Board unanimously voted to accept the recommendation and reject the ballot(s).
6. Paula Troxell, Election Deputy Director presented 1 provisional ballots with the recommendation to reject because the voter failed to sign the provisional ballot application. **(The voter's family member signed the application.)** The Board unanimously voted to accept the recommendation and reject the ballot.
7. Paula Troxell, Election Deputy Director presented 3 provisional ballots with the recommendation to reject because the applicant did not provide proof of residency in time. The Board unanimously voted to accept the recommendation and reject the ballot(s).

Canvassing of Absentee Ballots

Katherine Berry, Election Director distributed the absentee ballots to canvassing teams to review for timeliness and signatures. Katherine Berry, Election Director presented 65 absentee ballots with the recommendation to accept the absentee ballots. The Board unanimously voted to accept the recommendation and voted to accept the ballot(s).

Paula Troxell, Election Deputy Director presented 1 absentee ballot with the recommendation to reject. The ballot was rejected by "Board Action" because the voter did not return a ballot in the absentee envelope. Mr. Shipley made a motion to reject the absentee ballot; seconded by Mr. Tegeler. The motion passed unanimously.

Katherine Berry, Election Director presented 1 absentee ballot to determine voter intent. Mr. Tegeler made a motion to accept the mark on the ballot as a vote for Bridgette L. Cooper; Mr. Shipley seconded the motion. The motion passed unanimously.

Printing Canvass Results

After scanning all accepted in full and accepted in part provisional ballots and all accepted absentee ballots, Eduardo DeLima and Kimberly Jones locked the voting unit and printed a Voting Results Report. The Board of Canvassers confirmed that the number of accepted in full and accepted in part provisional ballots and accepted absentee ballots equaled the number of ballots counted by the ballot scanner(s). The Board of Canvassers signed the Voting Results Report and posted a second copy of the report on the wall within the canvass room.

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RELEASE OF UNOFFICIAL RESULTS

Griffith Manahan announced the results from the provisional canvass. Griffith Manahan announced the following statistics from the provisional canvass:

Provisional Canvass Statistics	Number of Ballots
Total Ballots Presented at Provisional Canvass	324
Total Provisional Ballots Presented	259
Total Absentee Ballots Presented	65
Total Accepted Ballots	237
Accepted in Full Provisional Ballots	*149
Accepted in Part Provisional Ballots	24
Accepted Absentee Ballots	64
Total Rejected Ballots	87
Rejected Provisional Ballots	86
Rejected Absentee Ballots	**1

* There was 1 provisional voter that cast their ballot through the scanning unit at the Westminster Senior Center during early voting instead of placing their voted ballot in the provisional ballot envelope.

** There was 1 absentee voter that returned their absentee ballot envelope with no voted ballot inside.

Katherine Berry, Election Deputy Director announced that provisional voters can find out if their provisional ballots were counted and if not, the reason why it was not counted by visiting the State Board of Elections' website or by calling the State Board at 1-800-222-8683.

NEXT BOARD OF CANVASSERS' MEETING

The Board of Canvassers will meet on Friday, July 6, 2018 at 10:00 a.m. to canvass all remaining ballots.

ADJOURNMENT

The meeting was adjourned at 1:36 p.m. on a motion by Mr. Tegeler; seconded by Mr. Foster. The motion passed unanimously.