



# Carroll County Board of Elections



300 South Center Street, Room 212 Westminster, MD 21157-5366

410-386-2080

MD RELAY: Call 711 or 800-735-2258 (TTY)

Toll Free: 1-888-302-8978

ccboe@carrollcountymd.gov

elections.carrollcountymd.gov

FAX: 410-876-3925

## Application for Voter Registration Data

### 1. Provide Applicant Information (Must be a Registered Maryland Voter)

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Registered In \_\_\_\_\_

### 2. Provide Organization Information (Required if you are buying data on behalf of an organization)

Name of entity: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

### 3. Indicate region of data needed (Check One)

- All County (\$75.00) - if checked, complete section 5a only
- Single District (\$75.00) - if checked, complete section 5a & 5b
- Single Party (\$75.00) - if checked, complete section 5a & 5b

### 4. Indicate Type of list needed (All lists are provided on a compact disk. See next page for file details. Check all that apply)

- Absentee Applicants List for a single election. Specify election: \_\_\_\_\_
- Registered Voter List (Includes voting history up to 4 elections)
- Specify Election Type: \_\_\_\_\_
  - \_\_\_\_\_ Gubernatorial Primary
  - \_\_\_\_\_ Gubernatorial General
  - \_\_\_\_\_ Presidential Primary
  - \_\_\_\_\_ Presidential General
  - \_\_\_\_\_ Municipal – Specify municipal \_\_\_\_\_

### Products supplied in hard copy format:

- Map: Election Districts and Precincts with Congressional, Legislative and Commissioner Boundaries (\$9.00)
- Certified voting history record (\$1.00)

**5a. Type of Voters to include on list**

- Active registered voters of all parties
- Include "Inactive" voters. (An "inactive" status indicates that mail was returned by the post office as undeliverable. A STATUS OF "INACTIVE" DOES NOT REFLECT VOTING ACTIVITY)

**5b. Type of Voters to include on list (select no more than 2)**

- Specific Party \_\_\_\_\_
- Specific Congressional District \_\_\_\_\_
- Specific Legislative District \_\_\_\_\_
- Specific Commissioner District \_\_\_\_\_
- Specific Municipality \_\_\_\_\_

**6. Choose Delivery Method**

- Pick Up – Thumb Drive in Excel Format
- Mail to Address in Step 1 – Thumb Drive in Excel Format
- Mail to Address in Step 2 – Thumb Drive in Excel Format
- Email - Encrypted Excel File  
Email Address: \_\_\_\_\_

**7. Read Statement and Sign Oath**

Under penalty of perjury, I hereby declare, as required by Election Law Article, § 3-506, Annotated Code of Maryland, that I **do not intend to and I will not use the list of registered voters for which I am applying for purposes of commercial solicitation or for any other purpose not related to the electoral process**, and that I will not knowingly allow the list to be used by any other person or entity for purposes of commercial solicitation or for any other purpose not related to the electoral process. I am aware that any person who knowingly allows such a list under his or her control to be used for commercial solicitation or for any other purpose not related to the electoral process is guilty of a misdemeanor and is subject to punishment under Election Law Article, Title 16, Annotated Code of Maryland.

I, \_\_\_\_\_ (print name), have read and understand the above statement and agree to pay the balance due upon receipt of the voter registration list.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

## Carroll County Application for Voter Registration Data

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**Qualifications:** To apply for a voter registration list, the applicant must be registered voter in Maryland and must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (Election Law Article, §3-506, Annotated Code of Maryland and COMAR 33.03.02.03A and 33.03.02.04) The applicant's registration will be verified before processing of the request.

**Application Deadline:** Before any election, neither the State Administrator nor any Election Director may respond to an application for a voter registration list unless the application was filed on or before the registration deadline. Applications received after that date shall be returned. (COMAR 33.03.02.05B)

**Delivery:** Requests will be turned around within 5 working days from the time the application is received. Output may either be picked up or mailed to the applicant. To ensure delivery, the applicant must provide contact information as indicated on the application.

**Payment:** Payment-in-full must accompany the application. Payment must be by certified check, personal or campaign check or **EXACT** cash. Checks are payable to: Carroll County Board of Elections. All returned checks will be assessed a fee of \$35.00.

**File Format:** All files are tab separated text files with no text-delimiter. This format is easily imported into Microsoft products.

**Disclaimer:** The Carroll County Board of Elections does not guarantee that the data requested will be compatible with all software programs. The applicant will utilize his/her own software to import this data to his/her database.

### **File Details:**

Absentee Applicants List: this is an excel file containing a list of voters with absentee ballot requests for the given election. ONE file will be created for the purchaser. NO SUPPLEMENTAL LIST WILL BE PROVIDED.

Registered Voters List: an excel file containing a list of registered voters based on the information provided on the application by the purchaser. The list can be requested for specific districts or parties and includes voting history (up to 4 elections) for each registered voter.

### **Products supplied in hard copy format:**

Map: Election Districts and Precincts with Congressional, Legislative and Commissioner Boundaries